



General Terms and Conditions for Guided Tours through our Works at Sennheiser electronic GmbH & Co. KG, Wennebostel

We are looking forward to showing you our company grounds and production plant.

- Guided tours over our company grounds and through the production facility are subject to a fee of 99.00 EUR per group. There are special terms for school and student groups.
- This fee can be paid on the day of the tour or with EC card or credit card. Should you have to cancel the booked tour, you may do so free of charge up to 72 hours before the tour starts; after this, cancellation costs amount to 50% of the fee. To cancel a booked tour, please use the Email address tour@sennheiser.com or contact us over the telephone at 05130-6000.
- A tour can be booked online using the Email address tour@sennheiser.com. All those taking part are to be entered in the participants' list below. The completed list is to be sent to the above Email address before the tour starts. On the day of the tour all participants are required to sign their confirmation that they have noted and will abide by the present notes governing the tour of our works.
- There is a maximum of 20 persons per group. Participants must be at least 14 years old.
- Our guided tours are given on Monday to Friday during the working hours of 9:00 a.m. to 3:00 p.m. Just contact us if you require a tour outside of these hours.
- The tour of the works takes about 1.5 hours.
- The tour over company grounds constitutes a walk of about 1.5 km. Please note that there is no chance of sitting down during the tour.

Kindly read the following rules carefully and be sure to abide by them during your stay. Compliance with these rules serves your own personal safety and operational security.

- Whilst touring the works, you are not allowed to take photos or to film.
- You are not allowed to take bags and rucksacks with you on the tour. However, to a limited extent, you may lock up any valuables you have whilst you are on the guided tour. We shall not be liable for any loss or damage to such articles.
- Please treat the portable audio devices with care and return them after the tour has come to an end.
- During the tour, please do not leave your group and be sure to follow the instructions of our colleague.
- It is not possible, for example, for visitors with heart pacemakers to inspect some of the production lines. Our colleague will make this clear to you separately. Nevertheless, kindly watch out yourself for relevant instructions.
- For statutory safety reasons, be sure to only use the marked paths in the production facility and never to overstep the yellow lines.
- Be sure to keep your distance to running machinery or other technical plants. Never touch any switches.
- On our company grounds the rules of the Highway Code apply. Be sure to look out for company traffic on the grounds when you make your way to our production facility.
- In case of emergency please stay calm and follow the instructions of our colleague.
- We shall be liable for damages derived from an intentional or grossly negligent breach of duty on our part irrespective of the legal grounds, and for damages from injury to life, limb or health derived from simple negligence on our part. In all other respects any liability on our part shall be ruled out.

We trust you will find your stay with us interesting.



Factory Tour – List of Participants

Please fill out this list of participants and send it to tour@sennheiser.com.

Use of cameras at our premises is strictly prohibited!

Date _____ Time _____

Description of Group _____

No.	Name	Surname	Signature (I have read and understood the general terms and conditions)
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Contact Person

Phone Number
